



DEPARTMENT OF DEFENSE, VETERANS AND EMERGENCY MANAGEMENT  
JOINT FORCE HEADQUARTERS, MAINE NATIONAL GUARD  
33 STATE HOUSE STATION  
AUGUSTA, ME 04333-0033

3 February 2016

**ACTIVE DUTY GUARD/RESERVE (AGR) TOUR ANNOUNCEMENT #16-017**  
**TITLE 32 USC SEC 502 (f)**

**POSITION:** Survey Team Leader

**GRADE:** Captain (O3)

**LOCATION:** 11<sup>th</sup> Weapons of Mass Destruction – Civil Support Team (WMD-CST), 1 Armory Road, Waterville, Maine 04901

**CLOSING DATE:** 29 February 2016

**AREA OF CONSIDERATION:** Open to current officers of the Maine Army National Guard in the rank of 2LT/O1 through 1LT/O2 qualified or eligible to become qualified in AOC/PSSI 74A. (Also see eligibility requirements below).

**MILITARY/FULL-TIME ASSIGNMENT:** Selected applicant will be assigned both militarily and full time to the Maine Army National Guard in the Section Leader position (UMR posn 006/01 in branch 74A00) (FTMD 2040/005) within the 11<sup>th</sup> WMD-CST in Waterville, Maine.

**ELIGIBILITY REQUIREMENT:**

If not already qualified, the selected individual must agree to retrain/reclassify as outlined in DA Pam 611-21 within one year of assignment/reassignment. Selectee must attend resident training at the U.S. Army Chemical, Biological, Radiological and Nuclear School within one year of hire. This is a condition of continued employment.

**Non-AGR MEARNG applicants must:**

- a. Be a member of the Maine Army National Guard.
- b. Have fewer than 10 years of Active Service (AS) and be able to complete 20 years of AS/AGR service before attaining age 60, **OR** sign a statement indicating that they know they will not accrue enough active service for a regular retirement.
- c. Meet height, weight and Army Physical Fitness (APFT) requirements.
- d. No current or pending Adverse Actions
- e. Also see Area of Consideration requirements above.

**Current AGR Soldiers** wishing to apply must have the concurrence of their chain of command, and have served at least 18 months in their current assignment unless TAG has waived this requirement.

**ACTIVE DUTY GUARD/RESERVE AGR TOUR ANNOUNCEMENT # 16-017 dated  
3 February 2016 (Cont'd)**

**MANDATORY REQUIREMENTS:**

a. States will ensure that applicants for Title 32 duty as part of a WMD-CST are well informed about the unique requirements associated with this critical duty assignment. Applicants should be provided written information sheets detailing the prerequisites that must be completed before hiring is finalized. These conditions of service will be clearly stated in announcements and advertisements for WMD-CST positions.

b. To qualify for selection to WMD-CST positions, the applicant must:

(1) Complete a physical examination IAW paragraph 9-3 before completion of the hiring process. HAZMAT Technician certification requires that each individual on the WMD-CST maintains the minimum medical standards noted throughout their duty assignment.

(2) Undergo urinalysis drug screen testing upon entry on active duty, and periodic testing while assigned to WMD-CST duty. States will ensure that members of the WMD-CSTs are included in the testing rotation under the local Alcohol and Drug Abuse Prevention Control (ADAPC) program.

(3) Meet AOC/MOS/AFSC qualifications for their duty position within 12 months of their assignment to the unit. An extension may be granted as an exception to policy IAW NGR 600-5 and ANGI 36-101 when WMD-CST training and MOS/AFSC qualification courses cannot both be accomplished in the initial 12 months through no fault of the service member.

(4) Uphold the highest standards of conduct and personal appearance.

(5) Ensure that outside employment, associations and off-duty conduct/activities are consistent with Federal directives on ethics and with State and Federal conflict of interest policies. Commanders must maintain a copy of the written approval for outside employment of AGR members. However, this employment must not impact the unit mission accomplishment or unit readiness.

(6) Agree to minimum three-year tour on the WMD-CST after completion of CSSC.

(7) If the Soldier holds an alternate MOS identified in the WMD-CST TDA, the State will submit an exception to policy request to the appropriate NGB staff section for approval before hiring action is completed.

(8) Maine Army National Guard Soldiers must have an HIV test completed within twenty four months of the AGR tour start date. Must meet medical qualifications outlined in Chapter 3 AR 40-501. Physical Health Appraisal (PHA) must be within 12 months of entry into AGR program.

(9) Applicants must not be eligible for or be receiving an Immediate Federal Retirement Annuity (Military or civilian).

**ACTIVE DUTY GUARD/RESERVE AGR TOUR ANNOUNCEMENT # 16-017 dated  
3 February 2016 (Cont'd)**

(10) Complete Anthrax Immunization and Smallpox Vaccination Program as a condition of employment.

(11) Meet the following Medical Requirements:

- a. Undergo and pass a pulmonary function test prior to AGR hire date.
- b. Must have Normal Color Vision
- c. Pass an annual Occupational Safety and Health Administration (OSHA) physical exam as required by CFR 1910.129(f).

(12) Reside within a one (1) hour commute from duty location within 6 months of being hired. (PCS move authorized)

(13) Carry a unit phone and be on call 24 hours a day.

(14) Attend Civil Support Skills Course and complete over 500 hours of training outside of the state.

(15) Per NGR 500-3, eligible to obtain a Secret Security Clearance.

(16) Per NGR 500-3, receive a favorable National Agency Check (NAC). Applicants will have a NAC dated within one year of the posting date for this job announcement.

**DUTIES AND RESPONSIBILITIES:**

a. Responsible for tracking WMD-CST personnel entering/exiting a WMD incident site and developing a record keeping system to track the hazardous material training certifications of WMD-CST Survey Team.

b. Knows CBRN antidote administration and safe patient extraction, crime scene/evidence preservation techniques, establishes WMD-CST chain of custody procedures and demonstrates the ability to utilize Standard Operating Procedures (SOPs) to monitor Survey personnel operating in the Hot Zone.

c. Uses the National Institute for Occupational Safety and Health (NIOSH) Guide to select the appropriate respiratory protection for WMD-CST Survey teams.

d. Prepares the WMD-CST Survey Team to operate in the Incident Command System (ICS) employed at the state/local level.

e. Acts as the WMD-CST Survey (Hazardous Materials) Team Leader when WMD-CST personnel are conducting operations in a "Hot Zone" or "contaminated area."

f. Assigns specific Hot Zone team functions on incident response.

**ACTIVE DUTY GUARD/RESERVE AGR TOUR ANNOUNCEMENT # 16-017 dated  
3 February 2016 (Cont'd)**

- g. Occupies a position in a location to observe (team member) Hot Zone operations.
- h. Develops an execution checklist to monitor Survey team detection, identification and sample collection actions in the Hot Zone/contaminated area and tracks down range operations.
- i. Meets with designated civilian government agency and/or senior military leaders to discuss WMD-CST concept, mission, and/or plan WMD-CST participation in a state/local WMD response.
- j. Attends designated agency domestic briefings.
- k. Serves as WMD-CST liaison/point of contact with Emergency response agencies and Incident Commanders on WMD-CST detection, sample collection and monitoring capabilities.
- l. Develops the Survey teams overall force protection concept and provide the concept to the WMD-CST Force Protection Officer/Hazardous Materials Safety Leader.
- m. Provides a survey team readiness status report for the Operations Officer.
- n. Develops detection and sampling mission criteria to ensure mission assessments are forwarded to the Operations and Hazardous Material Safety Officers.

**TRAINING REQUIREMENTS:** Individual training will occur in various school environments, both military and civilian, throughout the country. This duty position will require over 500 hours of technical training above and beyond functional area, or officer professional development schools. Training and Branch qualification is expected to be completed within 24 months. Applicants must seriously consider the implications of these requirements and the commitment we are asking for, prior to applying.

**LENGTH OF TOUR:** If the selected individual is not AGR he/she will be appointed to AGR status for an initial tour of 3 years. Extension of all AGR soldiers beyond their initial tour is contingent upon recommendation by their supervisor and final approval by the Adjutant General.

- **HOW TO APPLY:** AGR applicants will submit a memorandum of interest through their Chain of Command to the HRO-AGR office. HRO must receive an emailed copy from the Soldier prior to the closing date.
- Technicians and Traditional (M-Day) applicants, as a minimum will submit an *NGB Form 34-1*, (Application for Active Guard/Reserve Tour) from the following web site [http://www.ngbpdc.ngb.army.mil/forms/ngbf34\\_1.htm](http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm) , 23B RPAM Statement, a copy of last ERB, and any documents relating to the job they are applying for.

**\*\*\*Applications will not be accepted without Applicants Signature\*\*\***

Memorandums and Applications must reach the HRO-AGR office **NOT LATER THAN THE CLOSING DATE.** Memorandums and Applications received after the closing date will **NOT** be

**ACTIVE DUTY GUARD/RESERVE AGR TOUR ANNOUNCEMENT # 16-017 dated  
3 February 2016 (Cont'd)**

considered. The inter-office distribution system may be used (no expense incurred to the government).  
- Current Maine AGR Job announcements are posted on all unit bulletin boards and are available on the internet at <http://www.me.ngb.army.mil/DHR/ANNOUNCEMENTS/DEFAULT.htm> under the "JOBS" link.

- You may deliver your application and other documents **in person**, or **send** them by:

- **Email (*Preferred Method*)** to [ng.me.mearng.list.hro-agr-br@mail.mil](mailto:ng.me.mearng.list.hro-agr-br@mail.mil) or
- Non government fax to MENG-HRO-AGR office at (207) 626-4246, or
- U.S. mail to "Department of Defense, Veterans, & Emergency Management, ATTN: MENG-HRO-AGR, Camp Keyes, Augusta, ME 04333-0033"

**All Applicants are encouraged to contact HRO office at (207) 430-6025 or (207) 430-5906 to verify receipt of their application prior to the closing date of job announcement unless they have received an email confirmation of receipt from HRO.**

**APPOINTMENT:** This position will be filled as soon as possible. The Adjutant General retains exclusive appointment authority of AGR personnel. No commitment will be made to any applicant prior to review of qualifications by this office. The Maine National Guard is an Equal Opportunity Employer. All appointments and promotions will be made without regard to race, color, creed, sex, age or national origin.

**DISSEMINATION:** Supervisors/Commanders, please post to bulletin boards, read at unit formations and notify personnel who may be interested. Qualified personnel who may be absent during the announcement period due to school, illness etc., should be notified.

FOR THE HUMAN RESOURCES OFFICER:

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CHRISTOPHER A. MERRILL  
CW4, MEARNG  
AGR Manager